

GENERAL PARADE REQUIREMENTS AND GUIDELINES

- The success of the annual City of Princeton Christmas Parade is dependent on the amazing entries you all develop. With the event theme in mind, build your entry with quality materials and use more lights than you ever expect to.
- All participants **MUST HAVE FUN!**
- Floats or participants with a political, social, or negative agenda that are thought to not represent the values set forth by parade officials may be declined the right to participate in the City of Princeton Christmas Parade.
- All participants, including floats and organizations not submitting a float, must be entered and submitted to the city of Princeton by November 1, 2021 by 5:00 pm in person, online, or by email to the following addresses:

800 Bee Street Princeton WV 24740

or

Contact Kaitlyn Smith at k.smith@princetonwv.gov

- Each Float entry will require an entry fee of \$25.00 to be submitted with the application; payment must be submitted at the time of sign up (by calling the City of Princeton at 304-487-5020 you may pay by card over the phone)
- To keep the City of Princeton Christmas Parade moving smoothly, entries **WILL NOT** be permitted to stop for pictures or performances; entries are required to keep pace with the line of march; there are no counter or reverse marches or stunts contrary to forward progress allowed. (These activities cause gaps in the parade)
- The City of Princeton has **ONLY ONE** live Santa Claus; additional Santa's are **STRICTLY** prohibited. Additionally, Mrs. Claus is staying home at the North Pole so use is also strictly prohibited.
- For the safety of our spectators we encourage everyone to be mindful when throwing candy from floats or vehicles. The option to throw and/or handout candy is optional but be mindful of where children are in relation to moving vehicles. Our children and other attendees are precious to us, so do not encourage them to come in close proximity of vehicles for any reason.
- Participants must show up in advance of an hour before the start of the City of Princeton Christmas Parade in order to be properly placed in the parade procession. Float judgement will also take place during this time.

- If you suffer a breakdown during the parade, move the vehicle to the right side and allow the entries behind you to pass. If you can get your entry restarted, you may proceed down the route at the position you fall once you are moving.
- Failure, by a participant or parents of participants, to obey any police officer or City of Princeton Christmas Parade Official will be subject to removal from the parade.
- No alcoholic beverages of any kind will be allowed on the premises of the route of the City of Princeton Christmas Parade and failure to abide by this rule will result in immediate removal from the parade.
- A limited number of participants will be able to ride on any entry. City personnel reserve the right to determine the number for safety considerations.
- Entries cannot exceed 14 feet in height and 14 feet in width due to overhead and side obstructions. There is no limit on length of a float entry as long as it can successfully navigate the route.
- Street closures begin early Friday and continue and increase as the parade start gets closer. Street parking is strictly prohibited from 5th Street to Park Street and designated parking will be available in various lots along the parade route. Thorn Street will close to vehicles on December 3, 2021 by 4:30 pm and alternate routes around the closures will be provided by the Princeton Police Department during the week of the parade.
- No unregistered entries and/or uncertified entries (passed inspection) are permitted on the parade route.
- The option of a reverse parade will be announced by the City of Princeton by November 19 and details for all participants will follow.
- Each entry will be provided a number by the City of Princeton Christmas Parade Officials to indicate their placement in the parade line; we ask that all participants carefully follow your number and all placements are decided beforehand.